



Craft Vending Information, Application, and Contract

Please read through carefully and identify the event you are applying for on the contract and as the subject of email. The Susquehanna Valley Event Center features multiple events throughout the year. The venue is located at: 205 Airport Road, Selinsgrove, PA 17870.

Follow the website at www.sveventcenter.com or FB or for any updates.

BASIC INFORMATION

- All vending requires prior approval. Unauthorized vending is not permitted.
- These are all-weather events; Deposits are Non-Refundable unless you are not approved, or the event is cancelled or postponed due to COVID or other state of emergency.
- Until further notice, before entering, everyone: Must possess a face mask, Must have their temperature taken at time of entry, Must sign a waiver, and Must practice social distancing in effect at the time.
- Vendor are encouraged to have surface sanitizer on hand for keeping products clean and hand sanitizer for yourself and patrons.
- **Required info:** Web presence/website address and/or photos of products and set up, products for sale, list of events where you have previously vended (references).
- Vendors requests must include the signed contract and required documents emailed sveventcenter@gmail.com and a deposit of 50%, paid with the application, and sent *via PayPal: <https://paypal.me/abearspicnic> If you are not approved to vend, your deposit will be returned in full, Approved vendors must pay the balance upon entrance to the event. No shows will forfeit their deposit.
- Vendors may **not** transfer their spot to another person.
- While we do our best to prevent multiple vendors selling the same items, we offer no guarantee that insures exclusive rights to any particular items.
- Check in time is after 12:00 Noon and until 3:00 p.m. on the day of event, ***No vehicles will be permitted on the field after 3:00 p.m.**
- **You are expected to shut down promptly, clean up & remove all trash, and check out within one hour of music ending.**
- Vendors supply their own tents/setups, and may park vehicle behind their booth. Generators, if necessary, must be operate quietly. No amplified music.
- Craft vendors are not permitted to sell any food or beverages.
- All vendors must agree to follow all rules and regulations of the event, the venue, the state of PA and federal laws. Vendors are strictly prohibited from possessing or selling drugs, weapons, fireworks, or explosives.
- Copyrighted images must be officially licensed merchandise only - no bootlegs. Vendors are prohibited from selling any unauthorized merchandise bearing the names or likenesses of any artist performing at the festival.
- ALL displayed merchandise must be all-age appropriate. ID must be required for any adult items.

ATTACH A LIST OF PRODUCTS and REFERENCES: (previous festivals/events you have worked as a Vendor)

SVEC Craft Vending Application and Contract

Event: _____ **Event Date:** _____

CONTACT INFORMATION

Business Name: _____

First Name: _____ Last name: _____

Mailing Address: _____

City: _____ State: _____ Zip/Postal Code _____

Phone: _____ Cell Phone: _____

Email: _____ Website: _____

****email will be our primary method of correspondence with you unless you request otherwise****

SELECT VENDING SPACE

CRAFT VENDING: (Includes 1 Credential)

*Additional credentials/tickets must be purchased online or at gate price.

Select Vending Space 10' - \$75 20' - \$125 30' - \$175 = \$ _____

TOTAL = \$ _____

Minimum Deposit (½ of Total) = \$ _____

By signing below and submitting my deposit, I commit to being a vendor at the Susquehanna Valley Event Center on the date designated. I acknowledge that all payments are nonrefundable once approved. By registering and attending this festival, I acknowledge that an inherent risk and exposure to COVID-19, other flu/viruses in general, and other hazards exist in any public place where people are present. By Participating, I, and any employees voluntarily assume all risks, and agree to not hold Susquehanna Event Center, Monroe Township, Selinsgrove, or any other affiliates, directors, officers, employees, agents, artists, vendors, contractors, or volunteers liable for any illness or injury. I agree to follow all event and venue policies, regulations, Pennsylvania State and Federal laws; further, I understand that failure to comply may result in ejection from venue, loss of vending/admission fees, and/or loss of any confiscated illegal items, and thereby forfeit any right to compensation. I acknowledge that I am solely responsible for the set up, operation and tear down of my vendor booth in a timely fashion. Susquehanna Valley Event Center assumes no liability for lost, stolen or damaged merchandise.

SIGNATURE

PRINT NAME

DATE